



Village of Savoy Application for Employment

Position you are applying for: _____ Date of Application : _____

Personal Information

Last Name: _____ First Name: _____ Middle: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email address: _____

Social Security Number: _____ Are you eligible to work in the United States? _____ Yes _____ No

Do you presently have an application for employment on file with the Village of Savoy? _____ Yes _____ No

Are you currently employed? _____ Yes _____ No If yes, do you work _____ full-time _____ part-time

May we contact your present employer? _____ Yes _____ No

If offered employment with the Village of Savoy, what day would you be available to start work? _____

Are you available to work full-time? _____ Yes _____ No Overtime? _____ Yes _____ No

Do you possess a valid, current Illinois driver's license? _____ Yes _____ No

Education

School	Location	Years Completed	Year Graduated-if applicable
High School			
Undergraduate College			
Graduate School			
Other (Specify)			

Describe any specialized training or skills that you believe add to your ability to perform the job applied for: _____

List any equipment, machinery or vehicle, which you are capable of operating, that would enhance your ability to perform the job applied for: _____

Employment Experience (Start with present, or last job first/up to a 10-year period)

Employer:		Dates Employed:	
		From	To
Address:			
Telephone number(s):	Hourly Rate/Salary:		Job Title:
	Starting	Final	
Supervisor:	Work Performed:		
Reason for Leaving:			

Employer:		Dates Employed:	
		From	To
Address:			
Telephone number(s):	Hourly Rate/Salary:		Job Title:
	Starting	Final	
Supervisor:	Work Performed:		
Reason for Leaving:			

Employer:		Dates Employed:	
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Telephone number(s):	Hourly Rate/Salary:		Job Title:
	Starting	Final	
Supervisor:	Work Performed:		
Reason for Leaving:			

References

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Current Occupation: _____

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Current Occupation: _____

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Current Occupation: _____

The Village of Savoy considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, non-essential physical disability, marital or veteran status, sexual orientation, or any other legally protected status.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not to be considered a contract of employment.

I hereby authorize and direct any and all listed prior employers, schools, individuals, and institutions to release and furnish to Village of Savoy, Illinois any information the Village may request about me and my application for employment.

I also authorize and direct the Village of Savoy to complete a background check, as determined by the Village of Savoy, to disclose any criminal records regarding me to the Village of Savoy.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Village upon employment.

Signature of Applicant

Date